

CITY OF WAKEFIELD METROPOLITAN DISTRICT COUNCIL

EXECUTIVE LEADER'S FORWARD PLAN OF KEY DECISIONS

1 JULY 2024 - 31 OCTOBER 2024

NOTICE – EXECUTIVE LEADER'S FORWARD PLAN OF KEY DECISIONS

For the four month period – 1 July 2024 to 31 October 2024.

Published – 31 May 2024.

The Council will publish a Forward Plan, which contains key decisions that the Council expects to make over the next four months and also includes those decisions to be taken in the current month. The Plan is updated and published twenty eight days before the beginning of each month. The next one to be published will be on the 3 July 2024 and will then contain all the key decisions for the four-month period August to November 2024. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Executive Members and by Officers, where appropriate, under delegated powers.

The Plan indicates:

- who will make the decision;
- when decisions are likely to be taken;
- who you can contact about the decision, to obtain copies of documents and to make representations;
- the name of the relevant Overview and Scrutiny Committee
- the consultation arrangements, if any;
- the documents available relating to the decisions and when and where they will be available.

Key decisions are:

- any executive decision (as opposed to a regulatory decision) to incur expenditure or receive income over a financial threshold set by the Council.
- any decision which has a significant effect in more than one Ward.

The full definition of key decisions is given in the Council's Constitution. The law and the Council's Constitution provides for decisions to be made when it has not been possible to give notice in the Forward Plan, and the rules for this procedure are also contained in the Constitution.

Details of how to contact the named Officer by letter or telephone can be obtained from the Council's website or from the main switchboard on 01924 306090 between the hours of 8.30 a.m. and 5.00 p.m. Mondays to Thursdays and 8.30 a.m. to 4.30 p.m. on Fridays.

A decision notice for each decision made by the Cabinet is published within 2 working days of it having been made. This is open for public inspection on the Council's website.

Copies of the Plan are available on the Council's website www.wakefield.gov.uk.

If you have any questions about the Forward Plan, please contact the Chief Legal Officer, Wakefield One, Wakefield, e-mail: committeeservices@wakefield.gov.uk.

Cabinet Comprises:

Leader of the Council
Deputy Leader and Portfolio Holder for Climate Change and Environment
Portfolio Holder for Children and Young People
Portfolio Holder for Communities, Poverty and Health
Portfolio Holder for Culture, Leisure and Sport
Portfolio Holder for Planning and Highways
Portfolio Holder for Regeneration & Economic Growth
Portfolio Holder for Resources and Property

Councillor Denise Jeffery
Councillor Jack Hemingway
Councillor Margaret Isherwood
Councillor Maureen Cummings
Councillor Michelle Collins
Councillor Matthew Morley
Councillor Michael Graham
Councillor Les Shaw

Full **Council** comprises all 63 Members of the Council as follows:

Ahmed, N	Hayes, A	Pickersgill, D
Ali, U	Hemingway, J	Pritchard, J
Antcliff, H	Heptinstall, F	Rhodes, E
Appleyard, H	Heptinstall, S	Roberts, M
Ayre, G	Hepworth, J	Rowley, O
Ayub, M	Isherwood, G	Saleem, S
Bates, S	Isherwood, M	Scott, K
Bryan, J	Jeffery, D M	Sharp, N
Byford, D	Jones, L	Shaw, L
Carrington, J	Jones, M	Smith, D
Collins, M	Keith, C	Speak, R
Craig, J	Khan, A	Speight, J
Cummings, M	Law, K	Swift, K
Farmer, N	Mayhew, B	Tennant, C
Ferguson, J	Medford, J	Tennant-King, M
Forster, R	Masterman, L	Tulley, S
Fraser, B	Mitchell, H	Vickers, S
Garbutt, A	Morley, M	Wallis, A
Girt, P	Nicholls, A	Walton, N
Graham, M	Nicholls, D	Williamson, J
Harvey, S	Page, G	Wilton, D

Key Decision and Brief Description, Reference No. and Relevant Overview and Scrutiny Committee (O&SC)	Decision Taker and Expected Date of Decision	Contact Officer	Consultation Arrangements/ Overview & Scrutiny Input	Background Papers	Date First included in the Plan
Hepworth Gallery HVAC Remediation Project To approve the drawdown of funds from the Long Term Maintenance Plan to address lifecycle and upgrade needs of the Heating, Ventilation & Air Conditioning (HVAC) plant at the Hepworth Gallery. ID No: 1953/0324 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Portfolio Holder for Resources and Property June 2024	Jane Brown Service Director Property Facilities Health & Safety Tel: 01924 304964 jabrown@wakefield.gov.uk			March 2024
District Heat Networks for Wakefield City and Knottingley To consider approving expenditure to undertake design studies for district heat networks for Wakefield City and Knottingley utilising grant funding from the Department for Energy Security and Net Zero (DESNZ) and West Yorkshire Combined Authority (WYCA). ID No. 1976/0524 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet June 2024	Marian Kempson Net Zero Innovation & Delivery Officer mkempson@wakefield.gov.uk			May 2024

Wakefield District Destination Management Plan Approval for Wakefield new visitor economy strategy. ID No: 1954/0324 O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall	Cabinet June 2024	Ben Cook Head of Service Culture, Tourism & Creative Industries Tel: 01924 305136 bcook@wakefield.gov.uk			March 2024
Capital Programme Outturn 2023/24 including any new project proposals This report sets out the updated capital programme through to 2027/28 including details of any proposed new approvals. This will also include an update on expenditure incurred in the 2023/24 financial year. ID No: 1966/0424 O&SC: Wakefield Overview and Scrutiny Management Board - Chair, Cllr G Isherwood	Cabinet June 2024	Caroline Carter Chief Finance Officer ccarter@wakefield.gov.uk	All DMT's and CMT		April 2024
Maximising the Strategic and Financial Value of the Council's Land Assets at City Fields Appendix 5 to the report will be considered in private on the grounds that it is likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended. Approval for amendments to land parcel	Cabinet June 2024	David Fowles Housing Growth Manager Tel: 01924 306531 dfowles@wakefield.gov.uk	Internal departmental consultation with those affected by proposed changes.		May 2024

allocations at City Fields. ID No: 1980/0524 O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall					
Wakefield Schools Catering Provision To approve a new catering service specification and undertake a robust procurement exercise to provide catering provision for maintained schools across the District. ID No: 1982/0624 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet June 2024	Jane Brown Service Director Property Facilities Health & Safety Tel: 01924 304964 jabrown@wakefield.gov.uk	Formal public consultation on the draft SPD to take place in May-June 2024.		June 2024
Town Deal Acquisitions Report The Appendix to the report will be considered in private on the grounds that it is likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended. For approvals in relation to Castleford & Wakefield Town Deal Acquisitions. ID No: 1988G O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall	Cabinet June 2024	Joanne Hill Interim Service Manager Strategic Housing & Regeneration joahill@wakefield.gov.uk			

Acceptance of Levelling Up Partnership Programme Funding To accept Levelling Up Partnership programme funding from the Department for Levelling Up, Housing and Communities to deliver a series of approved Partner and/or Council led projects. ID No: 1985/0624 O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall	Cabinet July 2024	Clair Parker Corporate Policy and Partnerships Manager cparker@wakefield.gov.uk			June 2024
Knottingley Regeneration Project Phase 1 To seek approval to commence Phase 1 of the Knottingley Regeneration Programme (major works to the Pavilion and demolition of the former Kellingley Club). ID No: 1964/0424 Reason for amendment to date: Further information required. O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall	Cabinet July 2024	Helen Miller Development Manager Regeneration & Economic Growth helenmiller@wakefield.gov.uk			April 2024

Heat decarbonisation & energy efficiency works to Sun Lane Leisure, Upton Primary and South Parade Primary Schools To seek approval for capital expenditure, utilising Salix Public Sector Decarbonisation Scheme (PSDS) grant funding, to carry out boiler replacements and energy efficiency measures to improve energy efficiency, reduce carbon and help achieve net zero targets. ID No. 1977/0524 Reason for amendment to date: Further work to be undertaken. O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet July 2024	Gary Blenkinsop Service Director Environment Streetscene and Climate Change Tel: 01924 306945 gblenkinsop@wakefield.gov.uk			May 2024
LEVI Grant Funding for Public EV Charging Infrastructure A decision to accept funding and enter into a Grant Funding Agreement with WYCA for the delivery of public electric vehicle charging infrastructure. ID No: 1937/1223 Reason for amendment to date: Further information to be collated. O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet July 2024	Helen Grayshan Climate Change Programme and Partnership Manager hgrayshan@wakefield.gov.uk			December 2023

Castleford Integrated Health Care Hub To seek approval from Cabinet for revised capital funding and to enter into tender for the construction of the Castleford Integrated Health Care Hub. ID No: 1962G O&SC: Adult Services, Public Health and the NHS - Chair, Cllr Mrs E Rhodes	Cabinet July 2024	Stephen Turnbull Director of Public Health Tel: 01924 302226 sturnbull@wakefield.gov.uk			
Long-Term Plan for Town Funding - Castleford's 10-year Vision and 3 year Investment Plan Cabinet to approve Wakefield Council and the chair of the Town Deal Board to submit Castleford's Vision and Investment Plan to the Department for Communities and Levelling Up. ID No: 1963/0424 O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall	Cabinet July 2024	Joanne Hill Interim Service Manager Strategic Housing & Regeneration joahill@wakefield.gov.uk	This funding is intended to add value to the ongoing development programmes across Castleford and will support long-term projects over the next 7 – 10 years. Extensive stakeholder and community consultation has been undertaken, by both the Council and engagement consultants, which has informed the documents.		April 2024

Disposal of land at Highfield Road for residential development To approve the disposal of land at Highfield Road, Hemsworth as allocated in the newly adopted Local Plan for residential development ID No: 1975/0524 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet July 2024	Adam Hunter Corporate Property and Estates Team Leader adamhunter@wakefield.gov.uk			May 2024
Adult Education Budget and Free Courses for Jobs - 1st August 2024 - 31st July 2025 Approved acceptance of the offer from WYCA for up to a maximum of £2,088,516 AEB and £36,000 FCFJs grant funding in 2024/25. ID No: 1978/0524 O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall	Cabinet July 2024	Lisa Cutts Assistant Service Manager lcutts2@wakefield.gov.uk			May 2024
SEND Sufficiency Programme - 3 year plan To approve work for a variety of Special Educational Needs and Disabilities (SEND) and Alternative Provision (AP) capital schemes over the next 3 years. ID No: 1986/0724 O&SC: Children and Young People -	Cabinet July 2024	Jacqui Dundas Head of Service, Inclusion, Strategy & Performance jdundas@wakefield.gov.uk	All DMT and CMT Meetings.		July 2024

Chair, Cllr R Forster					
Horsefair Pontefract (Streets for People) To accept funding and enter into a Grant Funding Agreement with WYCA for the delivery of the Horse Fair public realm scheme. ID No: 1970/0524 Reason for amendment to date: WYCA are changing their assurance process which impacts our approvals. O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet September 2024	Martin Barnes Service Manager Highways, Infrastructure and Traffic Management Tel: 0345 8 506 506 mbarnes@wakefield.gov.uk			May 2024
A650 Newton Bar A report to accept additional funding from WYCA and enter into a deed of variation on the existing grant funding agreement. ID No: 1972/0524 Reason for amendment to date: WYCA are changing their assurance process which impacts our approvals. O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet September 2024	Anthony Finney Commissioning & Delivery Manager afinney@wakefield.gov.uk			May 2024

Wakefield District Museum Store To update on required works to secure a suitable site for the district's Museums Collection. ID No: 1971/0524 Reason for amendment to date: Further information on options required. O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet September 2024	Ben Cook Head of Service Culture, Tourism & Creative Industries Tel: 01924 305136 bcook@wakefield.gov.uk Jill Gough Service Manager Projects jgough@wakefield.gov.uk			May 2024
Local Capital Programme and Community Infrastructure Levy Neighbourhood Fund Update To receive an update on community grant, decide future financial allocations and approve any changes to the schemes. ID No: 1909/0723 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet September 2024	Pam Taylor Interim Service Director pamtaylor@wakefield.gov.uk			July 2023

Capital Programme Update 2024/25 (as at Quarter 1 including new project proposals) This report sets out the updated capital programme through to 2028/29 including details of any proposed new approvals. This will also include an update on expenditure incurred in Quarter 1 of the 2024/25 financial year. ID No: 1974/0524 O&SC: Wakefield Overview and Scrutiny Management Board - Chair, Cllr G Isherwood	Cabinet September 2024	Caroline Carter Chief Finance Officer ccarter@wakefield.gov.uk	All DMT and CMT Meetings		May 2024
Knottingley Regeneration Project Phase 2 To seek approval to commence Phase 2 of the Knottingley Regeneration Programme (community facilities, wider recreational site and land for commercial development). ID No; 1965/0424 O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall	Cabinet September 2024	Helen Miller Development Manager Regeneration & Economic Growth helenmiller@wakefield.gov.uk			April 2024
YJS Strategic Plan To approve the Wakefield Youth Justice Service Annual Strategic Plan. ID No: 1987/0724 O&SC: Children and Young People -	Cabinet September 2024	Joe Seddon Head of Service Early Intervention & Prevention jseddon@wakefield.gov.uk	All DMT and CMT Meetings.		July 2024

Chair, Cllr R Forster					
Wakefield Metropolitan District Council (WMDC) and South West Yorkshire Partnership Foundation Trust (SWYPFT) Mental Health Teams Memorandum of Understanding (MoU) Cabinet to approve the proposed MoU. The MoU is intended to replace the 'Service Integration Framework' that originated in 1998. WMDC and SWYPFT have agreed to work in partnership to address how we will work together to meet the needs of people who use our Mental Health services. The MoU outlines the roles and responsibilities for each organisation party to this agreement. ID No: 1989/0724 O&SC: Adult Services, Public Health and the NHS - Chair, Cllr Mrs E Rhodes	Cabinet September 2024	Melanie Brown Director System Reform & Integration	Both organisations have been underway with consultation and workforce within Mental Health Teams will be consulted on this MoU prior to Cabinet decision-making.		July 2024
Wakefield District Biodiversity Net Gain Supplementary Planning Document To request adoption of the above. ID No: 1979/0524 O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall	Cabinet October 2024	Morgan Stringer Team Leader Planning Policy and Environment Tel: 01924 306616 morganstringer@wakefield.gov.uk Steve Wright Service Manager Planning Policy and Environment stwright@wakefield.gov.uk	Formal public consultation on the draft SPD to take place in May-June 2024.		May 2024

Infrastructure Funding Statement Annual Report 2023- 2024 To receive the Infrastructure Funding Statement Annual Report of Section 106 agreements and Community Infrastructure Levy (CIL) funds for information and to approve any strategic CIL spending decisions for 2024. ID No: 1981/0624 O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall	Cabinet October 2024	Morgan Stringer Team Leader Planning Policy and Environment Tel: 01924 306616 morganstringer@wakefield.gov.uk			June 2024
Disposal of Council Owned Land at City Fields, Wakefield (Phase 2) To approve the disposal of the Council owned land at City Fields (Phase 2) to the open market. ID No: 1983/0624 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet October 2024	Adam Hunter Corporate Property and Estates Team Leader adamhunter@wakefield.gov.uk			June 2024
Capital Programme Update 2024/25 as at quarter 2 including new project proposals This report sets out the updated capital programme through to 2028/29 including details of any proposed new approvals. This will also include an update on expenditure incurred in the first six months of the 2024/25 financial year.	Cabinet November 2024	Caroline Carter Chief Finance Officer ccarter@wakefield.gov.uk			June 2024

ID No: 1984/0624 O&SC: Wakefield Overview and Scrutiny Management Board - Chair, Cllr G Isherwood					
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